Louisiana
Office of the Governor
State Board of Examiners
of Interior Designers

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REQUEST AN AGENDA ITEM FOR A REGULARLY SCHEDULED BOARD MEETING

Name	Phone number	Work or cell number
Address	Email address	
City/State/Zip	Organization you represent	

What is your affiliation with the Board? ☐Licensee ☐ Prospective Licensee ☐Other: _____

Please state the item you wish to be presented on the upcoming agenda? (Be as specific as possible.)

_____
_____
_____

Please state the proposed outcome you are seeking:

_____
_____
_____

Do you have any supporting documentation to present with this agenda item? ☐ Yes ☐ No
(If yes, please attach.)

I have requested the Louisiana State Board of Examiners of Interior Designers to consider the aforementioned item to be placed on the agenda for the following Board Meeting: _____. I understand the Board has to right to deny this request. (Please enter date of intended meeting)

Board meeting dates are posted on the Calendar page of www.lsbid.org. Requests are due 14 days prior to the Board meeting date.

_____ _____
Signature / Title Date

For Office Use Only:

Date Received	Board meeting date requested	Received in timely manner	Supporting Documents submitted	Relevant to Board affairs	Forwarded to Chairman	Approved	Denied